



VACANCY

REFERENCE NR	:	Snr. PM_HOS (FC)
JOB TITLE	:	Senior Project Manager
JOB LEVEL	:	D3
SALARY	:	R 555 201 – R 925 335
REPORT TO	:	Programme Manager
DIVISION	:	HSO: GOV ERP
Department	:	Hosting, Storage, Printing and Cloud Programme
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Fixed Term Contract – 34 Months (Internal/External)

Purpose of the job

To manage large complex SITA internal/external project(s) using the SITA project management methodology and frameworks, within a defined service/product/customer portfolio.

Key Responsibility Areas

Alignment of Departmental business plans within the construct of a Supportive Operations plan inclusive of the balanced scorecard approach and Industry best practices. Provide a integrated and viable Specialised operations services. Provide efficient, effective specialised operations service in a secure environment. Monitoring and ensuring the availability, reliability and performance of Hosting, Storage and Printing Infrastructure through contracted specialised operations Service element groups within SLA's. Manage resources (i.e. budget/finances, asset/equipment and staff) within the Department/Division/Unit in order to ensure the efficient operation and that all the resources are utilised optimally.

Qualifications and Experience

Minimum: Degree or National Diploma in Business Management/ Project management / Information Technology/ Computer Science or equivalent.

Experience: A minimum of **7 - 8** years working experience in a leadership role in a project management environment, which should include:

- At least 4 – 6 years proven project management experience on moderately complex projects
- At least 5 – 8 years working experience in an IT environment.
- At least 3 – 4 years working experience in the Corporate IT environment

Technical Competencies Description

Knowledge of: Public sector / Government organization; Information Technology management; ICT Services; System Engineering methods and Governance (Preferably ISO 12207 based)

Skills: Project management skills; Business/Service Analysis skills; Configuration management skills; Project /Program Planning skills; Financial Management skills; Scope Management skills; Time Management skills; Quality Management skills; Risk and Issue Management skills; Procurement Management skills; Integration Management skills; Human Resource Management skills; Communication Management skills; Report Writing skills; Business Case Management skills; Policy Review and Implementation skills; Policy Development skills; Research and Innovation skills; Performance Measurement and Analysis skills; Resource optimization skills; and MS Office Computer Literacy.

Other Special Requirements

- The incumbent will be required to consult and interact with relevant Government Officials and Executive Management.
- Experience with project management software and related toolsets.

How to apply

Kindly send your CV to masego.recruitment@sita.co.za

Closing Date: 31 May 2018

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.